

Notification on the Method of Admission Examination for April 2023 admissions to the International Relations and Area Studies Course (Master's Course), Division of International Studies, Graduate School of Human and Socio-Environmental Studies, Kanazawa University (KU).

The abovementioned examination, which is scheduled for February 4, 2023, shall be changed from previous formats, and conducted in the following manner.

#### 1. Method of Examination

- 1) An online examination shall be conducted using web conferencing software such as Zoom, WebEx, etc. The software to be used in the examination shall be announced by KU staff after the student's application has been received.
- 2) You must prepare in advance any necessary devices with which web conferencing can be held. For example, a microphone and web camera that can be attached to your computer .
- 3) You don't have to come to the examination venue at KU on the date of the examination.
- 4) Fill in the necessary information and put your signature below the written oath (attached below) with black or blue ink, and submit it with other documents during the application period (Dec.12, 2022 (Mon) 9:00 - Dec. 16 2022 (Fri) 17:00(JST)).
- 5) With regards to the oral examination, please refer to section 3 below.
- 6) In addition to those documents listed on the Guidelines for Applicants, prepare to write a research paper in English of around 2,000 words and submit it in advance. Any format is acceptable, but it must be comprised of the following elements, namely, a research question, prior studies that relate to the research theme, the contents and expected results of the intended research, and conclusion. Hence a research paper is different from a research plan listed in section 6. (2) ③ (d) of the Guidelines for Applicants. Also, a research paper must contain a list of materials (including those written in foreign languages) that relate to the study of intended subjects. If the graduation thesis or an alternative document that you submit (see section 6. (2) ③ (g) of the Guidelines for Applicants) is closely related to the subject on which you intend to work on in the Master's course, you don't need to submit a research paper.

Submission deadline: December 23, 2022 17:00 (JST)

Submission method: If you can send the research paper during the application period, print one set in A4 paper and send it with other documents to the Admission Section of

Kanazawa University by post. In case you intend to submit the research paper after the application period, send it as an attached file in PDF format to the e-mail address shown below before the deadline mentioned above. If the research plan does not reach the Admission Section of Kanazawa University before the deadline, you will be unable to take the entrance examination due to a lack of necessary documents. In that case, the admission examination fee shall not be returned.

Mailing address (e-mail): [n-nyusi@adm.kanazawa-u.ac.jp](mailto:n-nyusi@adm.kanazawa-u.ac.jp) (Admission Section, Student Affairs Division, Human and Social Administration Department, Kanazawa University)

2. Schedule up to the Announcement of Examination Results after your application

No	date / time	Contents
①	Fri, January 6	From this date you can print out the admission examination card, and check the precautions and information concerning the examination venue.  See Section 8 of the Application Guideline for further details.
②	Mon, January 23 17:00 (JST)	The expected time of the oral examination will be sent from the Admission Section to the e-mail address registered in the online system.
③	Tue, January 24 - Mon, January 30	During this period, KU staff will send an e-mail to the applicant's registered address notifying the following information.  1) The web conferencing software type to be used in the entrance examination.  2) Date and time of the connection test (in advance of the actual exam).  3) The URL, etc. to be used in the connection test.  4) The URL, etc. to be used in the entrance examination.
④	- Fri, February 3	Complete the connection test in accordance with the instructions contained in the e-mail message mentioned above.
⑤	Sat, February 4	Examination date.
⑥	Wed, February 22, 16:00 (JST)	Announcement of the examination results

### 3. Online Oral Examination

Since the time schedule of the examination will not be decided until the very last moment, applicants are strongly recommended to leave their schedule free and open throughout the date of the examination. Further information on the time and schedule shall be notified via e-mail after the application, so please check your e-mail box regularly for any notifications from KU (see Section 2).

The oral examination shall mainly focus on the content of the research paper or graduation thesis, and research plan that you submitted to KU. Each examination will last for approximately 40 to 60 minutes.

### 4. Regarding applicants who reside overseas

Those who reside outside Japan at the time of application must notify the Admission Section of Kanazawa University by Wednesday, November 30, 2022 at the latest, so that the method of mailing the necessary documents can be explained to you by the university staff.

### 5. Important Points to Remember

- 1) It is your own responsibility to prepare a quiet room and environment in which to communicate online smoothly and without interruption.
- 2) In the event that the connection is disrupted or severed during the examination, examiners will make consideration for any lost time suffered by the applicant. However, if the examiners discover that the action that caused the interruption was intentional, then it will be deemed as improper activity by the examinee.
- 3) No one except yourself shall be in the room.
- 4) During the oral examination, you must not refer to any materials (e.g. books, dictionaries, smartphones, etc.) or consult with other persons without permission, except for documents submitted to the Admission Section of Kanazawa University.
- 5) Any recording (audio or visual) of the examination is prohibited.
- 6) No information regarding the content of the online examination (questions, presented materials, etc.) must be disclosed or communicated to other persons orally or by any other means (e.g. via social media, text messages, e-mails, etc.). This might provide those who take the examination later with a significant advantage over you.
- 7) No information regarding the online examination must be disclosed on the internet.

- 8) On the application form, fill in the names of your first and second choice of intended primary supervisor. Please remember however that this does not guarantee that your chosen supervisor(s) will supervise your study after enrolment. You do not have to make contact with your intended primary supervisors in advance. In any case, they will not direct or instruct you with regards to the content of your research paper.
- 9) In case you have any questions regarding the contents of the examination, please make contact with the Admission Section of Kanazawa University (see Section 6 below.)

In the event that any instructions indicated in 1) to 7) above are breached, both the applicant and those who share the information shall be disqualified. If deception or any other wrongdoing is identified after enrolment the applicant's admission shall be invalidated.

#### 6. Inquiries

For more information, please send inquiries to the Admission Section, Student Affairs Division, Human and Social Administration Department, Kanazawa University  
(e-mail: [n-nyusi@adm.kanazawa-u.ac.jp](mailto:n-nyusi@adm.kanazawa-u.ac.jp))

## Sworn Declaration

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(date)

Dean,  
Division of International Studies,  
Graduate School of Human and Socio-Environmental Studies,  
Kanazawa University,  
Kanazawa, Japan.

I, \_\_\_\_\_, do solemnly affirm that during the oral examination, I will not refer to any materials (e.g. books, dictionaries, smartphones, etc.) or consult with other persons without permission, except for documents submitted to the Admission Section of Kanazawa University. I will not record (audio or visual) any part of the online examination. I will disclose no information regarding the contents of the online examination (questions, presented materials, etc.) or communicate the exam details to other persons orally or by any other means (e.g. social media, text messages, e-mail messages, etc.) until after the announcement of the examination results. I will disclose no information regarding the online examination on the internet.

(signature)